



DANEBANK

An Anglican School for Girls

APPLICATION FOR EMPLOYMENT AS A TEACHER

(under the *SASC or SASL Teachers Agreement 2006-2010*)

(Please complete this form and mail to the Principal, or the person specified in the advertisement, by the advertised closing date.)

For permanent and temporary appointments, this application should be supported by a letter addressing the criteria/position requirements.

1. POSITION

POSITION OF: _____

- | | | |
|------------------------------------|------------------------------------|---------------------------------|
| <input type="checkbox"/> Primary | <input type="checkbox"/> Secondary | |
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Temporary | |
| <input type="checkbox"/> Full-time | <input type="checkbox"/> Part-time | <input type="checkbox"/> Casual |

2. PERSONAL DETAILS

FAMILY NAME: _____

GIVEN NAME/S: _____

TITLE (MR MRS MS MISS DR): _____ DATE OF BIRTH: _____ SEX: _____

FORMER NAMES (IF APPLICABLE): _____

PERMANENT ADDRESS: _____

POSTCODE: _____

ADDRESS FOR CORRESPONDENCE: _____

POSTCODE: _____

TELEPHONE NUMBERS:

PRIVATE: _____ WORK: _____ MOBILE: _____

E-MAIL: _____

COUNTRY OF CITIZENSHIP: _____ AUSTRALIAN RESIDENCY: Yes / No

CHURCH ATTENDED CURRENTLY: _____ FOR HOW LONG: _____

3. EDUCATION

SECONDARY EDUCATION

HIGHEST AWARD	SCHOOL ATTENDED	YEAR OF AWARD

TERTIARY EDUCATION (including current incomplete courses):

NAME AND LOCATION OF INSTITUTION	YEARS OF ATTENDANCE	AWARD CONFERRED	DATE CONFERRED

TEACHING QUALIFICATION – I am qualified to teach:

Infants Primary

Secondary – Teaching Subjects: _____

SIGNIFICANT, RECENT & RELEVANT PROFESSIONAL DEVELOPMENT (in general, within the last 5 years):

NAME AND LOCATION OF INSTITUTION	YEARS OF ATTENDANCE	AWARD CONFERRED (IF APPLICABLE)	DATE CONFERRED

4. EMPLOYMENT HISTORY

PRESENT EMPLOYMENT:

NAME OF SCHOOL/PLACE OF EMPLOYMENT: _____

ADDRESS OF SCHOOL/PLACE OF EMPLOYMENT: _____

POSTCODE: _____

NAME OF PRINCIPAL/EMPLOYER: _____

CURRENT EMPLOYMENT – STARTING DATE: _____

CURRENT POSITION: _____

OTHER POSITION(S) HELD WITH PRESENT EMPLOYER: _____

CURRENT SALARY: _____

PAST EMPLOYMENT (in reverse order from most recent employer)

FROM	TO	NAME AND ADDRESS OF EMPLOYMENT	FULL-TIME / PART-TIME / CASUAL	YEARS COMPLETED*	DAYS COMPLETED*

* Where part-time teaching is listed, please note your FTE load.

* Part-time and casual teaching will only be included in calculation of service where appropriate evidence is supplied.

TEACHER CLASSIFICATION

AS AT 31 DECEMBER 2006 (EG ST1, STEP 6): _____

INDEPENDENT SCHOOLS TEACHER ACCREDITATION AUTHORITY (ISTAA)

STATUS (AS APPLICABLE): _____

YEAR IN WHICH STATUS CONFERRED (AS APPLICABLE): _____

5. TEACHER ACCREDITATION (under the *Institute of Teachers Act 2004*)

New scheme teachers — including newly graduated teachers, interstate and overseas teachers — intending to teach for the first time in NSW from 1 October 2004 must meet the requirements of the NSW Institute of Teachers. In addition, qualified teachers returning to teaching in NSW after an absence of five or more years (also deemed new scheme teachers) must meet the requirements of the NSW Institute of Teachers. Further information is available from the website: www.nswteachers.nsw.edu.au.

Are you accredited with the Institute of Teachers? Yes No

If yes, please provide your accreditation number: _____

If yes, please provide your accreditation level: _____

If yes, please identify the Teacher Accreditation Authority: _____

If you cannot provide an accreditation number please indicate the reason below:

I was qualified and teaching (NSW Board of Studies subjects) in NSW, at some time during the five years before 1 October 2004

My application is now with the Institute of Teachers

I am unaware of the Institute of Teachers and its requirements

I will be joining the Institute of Teachers with this application

6. EMPLOYMENT SCREENING

Teaching positions are child-related employment. Child Protection Legislation requires preferred applicants to be subject to employment screening.

A *Prohibited Employment Declaration* and an *Employment Screening Consent Form* are to be returned with this application.

Have you ever had your registration, licensing, or classification as a teacher or any other entitlement to teach cancelled or suspended or withdrawn in Australia or any other country? Yes No

Have you ever been refused registration, accreditation, licensing, or classification as a teacher in Australia or any other country? Yes No

Have you ever been dismissed or asked to resign as a teacher in Australia or any other country? Yes No

Have you ever (or are you currently) the subject of disciplinary proceedings (or any action that might lead to such proceedings) in relation to your employment in Australia or any other country? Yes No

Have you ever been convicted of an offence carrying a penalty and imprisonment? Yes No

If you have answered Yes to any of the above questions, please attach details.

7. DECLARATION

Do you have any illness/injury/health problem that may render you unable to carry out the inherent requirements of the position? Yes No

Do you have a Workers Compensation illness/injury that may render you unable to carry out the inherent requirements of the position? Yes No

If you have answered Yes to either of the above questions, please attach details.

I certify that the information provided by me in this application form is complete and correct in every detail, and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or the termination of any employment that may be offered.

APPLICANT'S SIGNATURE

DATE

8. ATTACHMENTS

Listed below are documents relevant to your application. Please submit copies that have been verified as true copies of the original by the either a Justice of the Peace or a Solicitor.

Please note that copies are required of all applicable documents. Please tick where attached.

- 1. '100 point' proof of identity (e.g. passport, birth certificate & license/Medicare card)
 - 2. Proof of citizenship / Australian residency (e.g. birth certificate, passport, visa)
 - 3. University or College final transcript of academic results indicating eligibility for Award
 - 4. Teaching Qualification
 - 5. Other Degrees, Diplomas or Certificates including First-Aid Certificate (if applicable)
 - 6. Statement(s) of service showing:
 - a) commencement dates
 - b) termination dates
 - c) whether service was full-time or part-time or casual
 - d) for part-time or casual service, details of hours/days worked
 - 7. Evidence of teacher classification as at 31 December 2006
 - 8. Evidence of ISTAA accreditation
 - 9. Prohibited Employment Declaration
 - 10. Working with Children Check Employment Screening Consent
 - 11. Details of any relevant employment screening matter
 - 12. Details of any relevant illness/injury
 - 13. Details of any relevant Workers Compensation illness/injury
- Please return my documents, as appropriate, if my application is unsuccessful.***